

Record of operational decision

Decision title:	Yarkhill Parish Council (Temporary Appointment of Members) Order 2026
Date of decision:	14 January, 2026
Decision maker:	Monitoring Officer
Authority for delegated decision:	<p>Herefordshire Council has acted on behalf of Yarkhill Parish Council by issuing a Temporary Appointment of Members Order (which it has powers to do under Section 91(1) of the Local Government Act 1972).</p> <p>Herefordshire Council's constitution elections functions as listed in schedule 1 section D of the regulations gives the Monitoring Officer delegation for making temporary appointments to parish councils</p>
Ward:	Three Crosses
Consultation:	<p>Consultation was undertaken with the parish clerk to Yarkhill Parish Council and the ward members named in the temporary appointment order.</p> <p>The temporary position of Parish Councillor is offered by the monitoring officer in the following order until a quorum has been achieved to:</p> <ul style="list-style-type: none"> • Mr. Nicholas James Higham, Ivy House, Lower Eggleton, Ledbury, Herefordshire <p>All appointments are voluntary and require the appointee's agreement. In the event that this procedure does not yield sufficient appointees the matter will be reported to the next full council meeting.</p>
Decision made:	<p>In pursuance of the power conferred upon it by Section 91(1) of the Local Government Act 1972 the Council hereby appoints Mr. Nicholas James Higham, Ivy House, Lower Eggleton, Ledbury, Herefordshire to act as members of Yarkhill Parish Council until Yarkhill Parish Council has filled such vacancies so to constitute and re-establish a quorum in the Parish Council or after six months beginning from the end date on which the Order is signed, whichever is the earlier, whereupon such appointments and this Order shall cease.</p>
Reasons for decision:	<p>Following the resignation of a number of Parish Councillors, there were so many vacancies in the parish of Yarkhill that the parish council is unable to act. By issuing the order to appoint three local ward members it brought the parish of Yarkhill into quorum.</p>
Equality Considerations	<p>Parish councils must comply with the Public Sector Equality Duty (PSED) under the Equality Act 2010, which requires them to have "due regard" to the need to eliminate discrimination, harassment, and victimisation; advance equality of opportunity; and foster good relations between those who share and those who don't share a protected characteristic</p>
Highlight any associated risks/finance/legal/considerations:	<p>The council may by virtue of this order appoint persons to fill all or any of the vacancies until other councillors are elected and take up office.</p> <ul style="list-style-type: none"> • There are no financial implications. • By taking this action the risk of Yarkhill Parish being unable to function on behalf of its local community by remaining inquorate is

	<p>eliminated</p> <ul style="list-style-type: none">• The Council's constitution provides the Monitoring Officer with a delegation for making temporary appointments to parish councils
Details of any alternative options considered and rejected:	For the vacancy to be declared and elections to be held. This is not recommended as during that period the Parish Council are unable to take any decisions or function.
Details of any declarations of interest made:	None.

Signed: Claire Porter, Monitoring Officer for Herefordshire Council.

Date: 14 January, 2026 (Decision date)